

JACOBS HIGH SCHOOL
5th Annual Holiday Spectacular
Arts & Craft Fair
Saturday, November 4, 2017
9 am - 4 pm
2601 Bunker Hill Dr.
Algonquin, Illinois 60102

Booth Spaces	Booths are 10' Wide by 10' Deep. Side displays should be limited to 6 feet high so that other crafters are not blocked. You must also stay within your 10' x 10' area when displaying your items.
Fees	Booths are \$55, Tables are \$15, and Electricity is \$5. Up to 2 chairs will be provided per booth free of charge.
Photos	At least two photos of the items being sold must be submitted via mail or email.
Registration	Applications will be accepted until all booths are filled. All booths will be filled on a first come, first served basis.
Confirmation	Crafters will be notified soon after the application is received as to whether or not they are accepted. Confirmation letters with booth assignments will be sent out at the beginning of October.
Cancellation	No refunds will be given for cancellations after September 15, 2017.
Set Up	The school will be open at 6:15 am for set up. Volunteers will be available to help crafters unload their cars. After unloading, please park your vehicle away from the entrance to allow customers easy access to the craft fair. We ask that you have your booth set up by 8:30 am.
Clean UP	We ask that you do not begin cleaning up early and wait until the craft fair ends at 4:00 to begin cleaning up. Volunteers will be available to help crafters load their cars.
Food	The Jacobs Booster Club concession stand will be open. An order form will be in your welcome packet to preorder your lunch to guarantee your choice of available options for lunch. Volunteers will be available to deliver lunch to your booth during the fair.
Deadline	September 15, 2107 so that we have time to organize and assign booths.